Security and Supply Chain Talking Points to Vendors

Updated November 4, 2020

What's Changed: Updated COVID-19 symptoms and added link for CDC

Security & Supply Chain Team Talking Points to Vendors

With the spread of COVID-19 (also known as coronavirus), we've established guidelines vendors must follow to ensure the safety of our patients, colleagues and valued partners.

If vendor has non-essential services or business, please use these talking points:
• We require that you please conduct business via phone/Webex/Zoom.
• We are not allowing on-site “cold calls,” sales calls or meetings until further notice.
• Thank you for your cooperation.

If vendor provides essential services, please use these talking points:
• You are required to go through the facilities screening process to gain entrance (temperature check and verbal screening).
• You will be asked to wear a mask while in the facility. A facility community acquired cloth mask may be provided if you do not have your own mask.
• While on campus, keep your distance (6 feet or more) from others.
• If you feel sick, we require that you NOT visit any facility and you send another representative to keep the essential appointment you were scheduled to complete.

• Also please don’t enter our campus if you:
  o Have symptoms consistent with COVID-19. Per CDC (May 13, 2020) these include, but may not be limited to:
    ▪ Fever or chills
    ▪ Cough
    ▪ Shortness of breath or difficulty breathing
    ▪ Fatigue
    ▪ Muscle or body aches
    ▪ Headache
    ▪ New loss of taste or smell
    ▪ Sore throat
    ▪ Congestion or runny nose
    ▪ Nausea or vomiting
    ▪ Diarrhea
  o Refer to the below link for the most current list of symptoms: https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
  o Have had contact with a confirmed case of COVID-19 OR
  o Have traveled to a location which has widespread COVID-19. Instead, contact your employer and your medical provider immediately.
What services are deemed essential?

- OR and procedural area (Cath Lab, IR) case coverage – only if determined by OR director and physician provider that being in on site is needed
- Mortuary
- Supply Chain delivery
- Medication delivery
- Document shredding
- Couriers
- Delivery drivers
- Orthotics
- Others to be determined by Supply Chain leadership on an “as needed” basis.