Memo

To: MercyOne Central Iowa Colleagues and Medical Staff
From: Karl Keeler, President, MercyOne Central Iowa
Date: June 10, 2021

Safety Guidance for Internal and External Events at Central Iowa MercyOne Locations

Updated June 9, 2021

MercyOne continues to follow Centers for Disease Control & Prevention (CDC) guidance on events and gatherings. MercyOne should follow the below guidance for internal and public events and gatherings held at MercyOne facilities to minimize risk of spreading COVID-19. Note that this guidance applies to both MercyOne locations where healthcare is delivered and other locations where care is not delivered. Health Ministries are responsible for following all local or state rules and regulations related to events and gatherings.

Masking Requirement
- If the event or gathering occurs inside or outside of a building or campus where healthcare is delivered, all participants (colleagues and public) must remain masked, in line with CDC guidance.
- If it occurs inside or outside of a building or campus where healthcare is NOT delivered, such as in a System Office administrative building, participants should follow existing masking and safety protocol in place for that location.
- General safety guidance for gatherings of colleagues and external parties. Use the following guide to consider the risk of COVID-19 transmission for small, medium and large gatherings of colleagues and/or community members and decide if an event should be held in person and where the event should occur (indoor or outdoor).

<table>
<thead>
<tr>
<th>7 Day Moving Average of Active cases per 100K</th>
<th>Small Gathering</th>
</tr>
</thead>
<tbody>
<tr>
<td><em><strong>(≤ 25 participants)</strong></em></td>
<td><em><strong>(26-50 participants)</strong></em></td>
</tr>
<tr>
<td><em><strong>(&gt;50 participants)</strong></em></td>
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<table>
<thead>
<tr>
<th></th>
<th>Indoor</th>
<th>Outdoor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>≤ 10</strong></td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td><strong>&gt; 10</strong></td>
<td>❌</td>
<td>✔️</td>
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</tbody>
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Green = low risk of COVID-19 transmission  
Red = high risk of COVID-19 transmission  
***Maintain 3ft social distancing***

**Key Considerations for Safe Events and Gatherings**

- An outdoor location is safer than an indoor location
- A smaller number of participants is safer than a larger number of participants
- Gatherings with fully vaccinated participants are safer than gatherings with unvaccinated or a mix of vaccinated and unvaccinated participants
- An event with a shorter duration is safer than a longer duration
- Require that all participants follow all existing safety protocol at your facility
- Participants from different households should stay at least 6 feet apart from each other wherever possible
- Educate all participants about safety behaviors before and while attending event
- Establish protocol in case someone gets sick after the event
- Follow related guidance: [CDC Considerations for Events and Gatherings](https://www.cdc.gov/coronavirus/2019-ncov/community/gathering-guidance.html)

Please see the following link to see active cases by county: [https://globalepidemics.org/key-metrics-for-covid-suppression/](https://globalepidemics.org/key-metrics-for-covid-suppression/)